

Talking Book Service Advisory Committee Meeting
Tuesday, March 10, 2009
9:30 AM-11:30 AM
Conference Call/Table Rock Room

Meeting Purpose: To improve services for those requiring reading alternatives

Desired Outcomes: By the end of the meeting, participants will:

1. Receive latest information on digital transition issues
2. Approve “Good Standing” policy
3. Approve TBS Awareness Day plan for libraries
4. Develop Talking Book Awareness Day activities

Meeting Leader: Sue Walker

Facilitator: Erin McCusker

Recorder: Tina Schilling

AGENDA

Meeting set-up: introductions, meeting purpose, desired outcomes, roles, agenda review, ground rules, decision making	Erin	<ul style="list-style-type: none">• Present• Agree	10 min.
NLS Digital transition update	Sue	<ul style="list-style-type: none">• Present• Clarify	20 min.
Loan Guidelines update	Sue	<ul style="list-style-type: none">• Present• Clarify	10 min.
Definition of “Good Standing”	All	<ul style="list-style-type: none">• Review• Approve	20 min.
Break	All		5 min.
Talking Book Awareness Day plan	Sue	<ul style="list-style-type: none">• Present• Clarify• Approve	25 min.
Talking Book Awareness Day member actions	All	<ul style="list-style-type: none">• Discuss	20 min.
Next steps	All	<ul style="list-style-type: none">• List• Assign tasks	5 min.
Meeting Review	All	<ul style="list-style-type: none">• List	5 min.

Present: Heidi Caldwell, Marsha Courtney, Laurel Day, Mary Ellen Halverson, Loretta Paine, Erin McCusker, Judy Mooney, Tina Schilling, Sue Walker, Nancy Wise Mary
Phone Participants: Amber Kent, Sue Niewenhous, Dorothy Ogden

NLS Digital transition update:

- We should begin receiving the digital books in April, about 6000 copies.
- We will get 200 digital players for 4 months and 160 a month after that.
- Send Dorothy the link for the Victor Stream

Loan Guidelines Update:

Need to discuss the terms “in good standing.”

Proposed

- Active Status
- Current Mailing Address and contact information
- No lost machines, one current player.
- No current overdue items.

CSR’s will contact patrons who haven’t used the service within the last ten months.

Rule changes have to go to the board first, then the deputy AG, then the legislature. Will go to the Legislature in 2010 for approval.

Change:”good standing” to: No history of lost machines as defined by TBS procedures and no more than 4 overdue titles.

Talking Book Awareness Day: Sue gave an overview of the Talking Book Awareness Day plan, scheduled for week of August 17, 2009.

Program Outline: Participating libraries will:

1. Partner with organizations throughout the state to present open houses
2. Have an open house to highlight resources available for those with visual or physical disabilities, including the Talking Book Service
3. Activity: Libraries will identify 3 persons in their community to participate in the following activities: an obstacle course, reading a map, operating a TBS player-all with sunglasses on!
All persons completing the activity will receive sunglasses.
4. The activity can be followed by a program dealing with any aspect of eyes (eye health, eye safety, eye nutrition, etc.)

TBS users will be encouraged to attend open houses and write letters to the editor describing the difference TBS has made in their lives

Next meeting (June 9) may be another conference call due to financial restraints.